



Ross Valley Fire Department

Serving Fairfax, Sleepy Hollow, San Anselmo, and Ross

AGENDAS & STAFF REPORTS ONLINE: <https://rossvalleyfire.org/about/board/board-meetings>

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ROSS VALLEY FIRE DEPARTMENT

BOARD OF DIRECTORS AGENDA

Wednesday, January 14, 2026

San Anselmo Town Council Chambers, at 525 San Anselmo Ave. San Anselmo, CA 94960, and via Zoom.

<https://us06web.zoom.us/j/86708131671>

Or Telephone: +1 669 900 6833 | Webinar ID: 867 0813 1671

For callers *9 to raise your hand *6 to mute/unmute

Remote Access to Meeting Information: RVFD Board of Directors offers remote access to meetings via Zoom or through other internet or electronic access. Participation in the meeting via Zoom or other electronic access is provided as a courtesy to the public where no members of the Fire Board are attending the meeting via teleconference as defined in Government Code section 54953. When no members of the Fire Board are attending the meeting via teleconference if a technical error or outage occurs on the Zoom or electronic feed, the Fire Board may continue the meeting without waiting for Zoom or electronic access to return. Meetings are held in public at the San Anselmo Town Council Chambers, at 525 San Anselmo Ave. San Anselmo, CA 94960 unless otherwise noted in a specific agenda.

6:00 pm RVFD Board Meeting

1. **Call to order – 6:00 pm.**
2. Chief Report
 - a) Service Recognition of President Steve Burdo
 - b) Verbal update by Fire Chief Mahoney
3. Announce Adjournment to Closed Session:

Convene in Closed Session: (Mollenkopf)

- a) **Conference with legal counsel – existing litigation
(Government Code § 54956.9(d)(1))**

Ross Valley Fire Service v. Richard H. Mollenkopf, et. al., Marin County Superior Court case number CIV166651

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4. Announce Action in Closed Session, if any.
5. Open time for public expression. The public is welcome to address the Board at this time on matters, not on the agenda. However, please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the agenda unless it determines that an emergency exists or that the need to take action arose following the posting of the agenda.
6. **Public Hearing:**
In general, the following procedural order applies to public hearing items:
 - **Staff Presentation**
 - **Board questions**
 - **Public Comment - limited to 3 minutes/person**
 - **Board discussion/action**
 - a) Conduct a Public Hearing in Compliance with Assembly Bill 2561/Government Code Section 3502.3 regarding Vacancies, Recruitment, and Retention Efforts and accept the Annual Report on Staff Vacancies, Recruitment, and Retention Efforts as Required Under AB 2561

Item 6a - [Staff Report - Annual Report on Staff Vacancies, Recruitment and Retention Efforts as Required under SB 2561](#)
Item 6 - [Attachment #1 - Text for Assembly Bill No. 2561 Gov Code Section 3502.3](#)
7. Consent Agenda: Items on the consent agenda may be removed and discussed separately. Discussion may take place at the end of the agenda. Otherwise, all items may be approved with one action.
 - a) Receive call report and out of jurisdiction report for November and December

Item 7a - [Call Reports](#)
 - b) Acknowledge check register issued during November and December

Item 7b - [Check Registers](#)
 - c) Receive current budget report for November and December

Item 7c - [Budget Reports](#)

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d) Approve Minutes of the November 12, 2025, Board meeting

Item 7d - [Minutes](#)

8. Appoint President and Vice President to the Ross Valley Fire Department Board of Directors for 2026 – Fire Chief Mahoney

Item 8 - [Staff Report - Appoint President and Vice President](#)

9. Receive budget reports with 20-Year History of Member Agency Contributions - Finance Director Jeff Zuba

Item 9 - [Staff Report - 20-Year History of Member Contributions](#)

Item 9 - [Attachment #1 - RVFD 20-Year Member Contributions](#)

10. Consider Approving Resolution 26-01 adopting the proposed line-item budget revisions for Fiscal Year 2025-2026 Operating Budget. – Fire Chief Mahoney & Finance Director Jeff Zuba

Item 10 - [Staff Report - FY 2025-26 Budget Revisions](#)

Item 10 - [Attachment #1 - Resolution 26-01](#)

Item 10 - [Attachment #2 - Exhibit A - FY 2025-26 Budget Proposed Line Item Adjustments](#)

Item 10 - [Attachment #3 - Five Year Projection](#)

11. Receive draft Board of Directors Handbook and approve creation of Onboarding Ad hoc Committee

Item 11 - [Item 11 - Staff Report - Board of Directors Handbook & Committee](#)

Item 11 - [Attachment #1 - Draft Board of Directors Handbook](#)

12. Board requests for future agenda items, questions, and comments to staff, staff miscellaneous items.

13. Adjourn

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The next meeting is scheduled for Wednesday, February 11, 2026, in person at the San Anselmo Town Council Chambers, at 525 San Anselmo Ave. San Anselmo, CA 94960, and via zoom.

Lauren Houde

s/Lauren Houde, Administrative Assistant

This agenda was posted in accordance with #54954.2 and #54954.3 of the Government Code. Any writings or documents provided to a majority of the Board regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at the Fire Station located at 777 San Anselmo Ave., San Anselmo. AMERICAN SIGN LANGUAGE INTERPRETERS AND ASSISTIVE LISTENING DEVICES MAY BE REQUESTED BY CALLING (415) 258-4686 AT LEAST 72 HOURS IN ADVANCE. COPIES OF DOCUMENTS ARE AVAILABLE IN ACCESSIBLE FORMATS UPON REQUEST.

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